



# Paperbird Design Order Form

To place an order, please complete this form and e-mail or post it back to us. We will then produce a quote for you and send an invoice for payment. If you have any queries or questions please don't hesitate to contact us and we'll help you with any details.

## Customer Details

Today's Date: .....

Name: .....

Address: .....

Post Code: .....

Email: .....

Telephone Number: .....

Mobile / Work Number: .....

Delivery Address For Stationery - Please tick if the delivery address is same as above

Address .....

Please note that deliveries will need to be signed for.

## Event Details

Date of your event .....

Type of event e.g. wedding, birthday .....

### Wedding Event

Brides Name .....

Grooms Name .....

Who are the invites coming from? .....

Wedding venue .....

Time and date of the wedding .....

Reception venue? .....

Evening reception (If at another venue) .....

RSVP address & date by .....

### Other Event

Celebration Type .....

Name of Host .....

Venue .....

Time and date of event .....

RSVP address .....

### Product Details

Please select which design options you would like. Then select which options you wish to order and state the quantity. You do not need to order all items at this point just order what you need as you need it.

Butterfly  Heart  Lotus Flower \*  Lily \*  Swan  Star

- Invitations *(write quantity here)* .....
- Extra Information cards *(write quantity here)* .....
- Origami Place settings *(write quantity here)* .....
- Printed Menu *(write quantity here)* .....
- Order of Service *(write quantity here)* .....
- Table Plan *(write quantity here)* .....
- Wish/ Table Tree *(please indicate option here)* .....
- Large Origami Accessories *(write quantity here)*

\* If you are intending to post this item, to ensure safe arrival we recommend you purchase one of our specially made packagng boxes at £1.25 each.

We do not include this in our invitation price as you may not need to post every invitation. So just tick this box, and tell us how many you need.

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### Design Details

Which coloured ribbon & print would you like?

**Note:** If you want something specific we have not shown please state details here and if possible send us a colour swatch:

.....  
 .....

Coral Pink	Sage	Plum	Vintage Rose	Ebony
Pristine White	Misty Blue	Mulled Wine	Caramel	Lavender

Which Invitation Layout & Font option are you having?.....

Which Accessory Layout & Font option are you having?.....

If you want something specific please give details here:.....

### Invitation Wording

Please enclose your preferred wording for your invitation with this order form.

### Accessories Wording

Please ensure wording for any of the following items are enclosed with your order form: Menus, Order of Service, Information cards and Place settings.

### Proofs

We will send you by email or in the post a black/white copy of your wording and text to ensure all details are correct. Please ensure you check names carefully to avoid any costly reprints.

**Please tick this box to confirm you have read our terms and conditions.**

You will receive a full and final quote based on your order including any refunds of samples and postage costs. We will then require a 50% deposit either by cheque, card or bank transfer. The final installment will be due prior to despatch.

Please sign here .....



Thankyou for your order.